

11th GGPET Edward Jenner Lecture and AGM
Tuesday 7th March 2017
National Star College, Ullenwood

Charity Commission Number 1117571

18:30-19:30 **Buffet Supper & Exhibition**
19:30- 20:30 **The 11th Edward Jenner Lecture by Deborah Lee, Chief**
 Executive, GHNHSFT 'Kissing Heads'
20:30-22:00 **GGPET AGM**

Sponsors: Bayer Public Limited Company, Pfizer Ltd & Merck Sharp & Dohme

In attendance:

Dr Martin Nicholas (MN)	GGPET Trustee and Chair of Board
Dr Stuart Nelson (SN)	GGPET Treasurer and Trustee
Dr Lizzie Eley (LE)	GGPET Trustee and APD Gloucestershire
Dr Sadaf Haque (SH)	GGPET Committee Chair
Dr Sam Boden (SB)	GGPET Committee Vice-Chair
Dr Michael Kilshaw (MK)	GGPET Committee
Dr Chris Remfry (CR)	GGPET Committee
Dr Paul Atkinson (PA)	GP
Dr Kim Benstead (KB)	DME & Consultant Oncologist
Dr Brigid Lomax (BL)	Locum GP
Dr Aisha Sohail (AS)	GP Education Scholar
Dr Yvonne Bohm (YB)	GP
Miss Rachel Gadsden (RG)	PGME & GGPET Administrator
Mrs Lindsey Buckenham (LB)	PGME Course Coordinator
Mrs Sam Taylor (ST)	Medical Education Manager

1. **Apologies** – Jackie Pinkerton & Ruth FitzJohn
2. **Minutes of 10th AGM** – agreed



AGM Agenda 8th
March 2016 Dr Phil He

3. **Minutes of last Trustees meeting**



GGPET Board
Minutes - 21st Novem

4. Matters arising

- SN is happy to continue for a while longer as GGPET Treasurer. Colin was contacted by SN & SH but declined. Agreement not to contact Bill
- Kitemarking logo has been actioned
- Secretary position is still vacant

5. Trustees Annual Report & Secretary's Report (SH)



GGPET Secretary
and Chair's Report .d

- Julie Nevin Left in October 2016. Sad to see her leave and wish her well in her new role
- Welcomed Rachel Gadsden who has taken over as GGPET Administrator
- Welcomed Lindsey Buckenham - new band 4 administrative support
- Thanked Sam Taylor for her energy and organisational leadership
- Committee named. Congratulations to Olesya & Paul Atkinson on the birth of their baby
- Congratulations to MK for his appointment as Academy Lead GP, Gloucestershire Academy for University of Bristol
- Highlighted the need to recruit more GGPET Committee members – need to have an interest in Education but not obliged to do a certain number of sessions
- Raised concerns about the capacity of current committee to facilitate events
- Reciprocal EPO arrangements - a member did not realise they had to pay to attend. This has been made clearer on the website and RG is ensuring everyone booked onto GGPET events are up to date members
- It was felt that the upcoming programme was relevant to the GP's needs
- String of Pearls programme - slight changes to days on Tuesday & Wednesday – to make Telephone Triage better
- Some GP's were annoyed that a selection of GPSTs attended the whole of SOP week so that other GP's missed out. SH did though report no negative feedback received about GPST attending evening sessions
- The Kitemarking logo is to go onto the paperwork for all courses that are kite marked
- VTS Liaison - GP Trainee top slice will continue for 2017/2018 but unsure of the future funding. Consideration needs to be given to sustainability of GGPET if funding removed
- Discussion took place about the implications of losing the VTS top slicing. LE not confident that cuts would not come from funding. 30% cuts being made at present – 20% to be against salary costs. All TPDs had been offered voluntary redundancy
- Issue raised that only a core number of GPSTs attended evening events as most of them lived in Bristol and attended training there. It was agreed that GGPET training would be promoted at the STI induction and with a welcome email from RG and SH

- A discussion took place about how to flag up ST3 trainees finishing their training to encourage them to join GGPET as a great way to network
- GGPET to continue to support trainees: Continuing Basic Contraception, Emergency Medicine & Child Health. Minor Ops has been replaced by ½ day Lesion Recognition
- Not required to provide Level III Safeguarding Children training as the level required for trainees differs from post-CCT GP's. A discussion took place on how to provide alternative safeguarding training - can be cased based, combining Adult and Child, offer MDT training
- Keen to keep the GP Education Scholar on the GGPET Committee – agreed to always have an option to have a trainee on the committee. Agreed that AS & LE would promote this at Induction
- Nuffield and Winfield Collaborations – continue to enjoy successful collaboration – planning meeting arranged for June 2017 with SH/SB to plan new Programme for 2018. Suggestions for topics welcomed
- Facilitators reported some issues with the Nuffield with a new member of staff, especially issues with speakers. Agreed to see how the new member of staff settles in before taking any action
- Community Education Provider Network – meetings are on a Tuesday – SH unable to attend at present. LE encouraged herself & SH to attend. SH keen to see where GGPET fits in
- Emmerson Green Treatment Centre – interested in working collaboratively – decided it would be too far for members to travel to attend and it would be their consultants
- Thanks to Jackie Pinkerton as Book-keeper – gave apologies for tonight
- Thanks to GGPET Trustees - Martin Nicholas, Stuart Nelson, Ruth FitzJohn Lizzie Eley and Olesya Atkinson
- Congratulations to Martin Nicholas on his retirement – agreed to continue as Chair of the Board of Trustees
- MN thanked SH as the lifeblood of the organisation and grateful for doing a fantastic job and was irreplaceable
- SH reported that Harry Thorogood wished to speak at SOP before each session – not viable due to packed programme
- KB suggested that F2's could be invited attend some GP training to provide some income but LE reported they had no study leave budget
- CCG want to collaborate – may be a source of income. MN mentioned G Care may also be a source. SH, SB & LE to set up meetings

6. Treasurer's Report



AGM finance report
2017.xlsx



Treasurers report
GGPET 3.17.rtf



GGPET signed 2016
accounts.pdf

- SN delivered the treasurers report
- Made a small profit in this financial year - £6851
- JP had highlighted some issues – payment from reps being paid by different companies – need to explore email in more detail

- ST reported that some reps invoices are paid via umbrella companies which can cause confusion
- There is a need to chase outstanding payments
- Hazelwood had submitted the accounts – cost £100. SH previously submitted the accounts; SN happy to do so for next year, SH to show SN how to submit the accounts
- £5 rise in membership fees agreed
- PA suggested sponsorship from ‘lifestyle’ companies –Insurance companies or Car Dealers etc. instead of Pharmaceutical companies. This was agreed by the committee and members

7. GGPET Membership Update

- Reported on membership numbers – progressively fallen since 2012/13 with slight increase in 2015/16 but further fall in 2016/17. Current members stand at 317 having previously been 397 in 2013
- A discussion took place about how to react if VTS funding was cut and how to increase the numbers of members. Ideas were – video sessions and put on website, PowerPoint slides on website, emphasise unique selling point of Gloucestershire specific speakers, webinars

8. Chair & Vice Chair

- SH raised that the role of Chair and Vice Chair had been in place for 3 years
- (SH as Chair) LE proposed and PA seconded - SH accepted
- (SB as Vice Chair) MK proposed & PA Seconded– SB accepted for a limited time

9. AOB

- Ray Dawes – asked about a learning needs assessment tool – discussed by members - refused as online learning tools are available online and it was felt that learning needs were personal. SH felt that they already received feedback from events for future topics

10. Date of Next AGM

- Tuesday 6th March 2018 - venue TBC
- Speaker suggestions - Alex Chalke, MP or Dr Terry Kemple, RCGP President. SH asked for suggestions to be emailed to her
- Date of Annual Programme Planning meeting – Wednesday 14th June 2017