

# GGPET AGM 19.00 followed by Trustees Meeting 20.00

Wednesday 11<sup>th</sup> November 2020  
Virtual Via Zoom  
Charity Commission Number 111757

## In Attendance:

<b>GGPET Trustees</b>	
Martin Nicholas (MN)	<b>Chair of Board of Trustees</b>
Olesya Atkinson (OA)	<b>GP, Training Hub Education Fellow and Secretary of Board of Trustees</b>
Russell Peek (RP)	<b>Consultant and Director of PG Education</b>
Ingrid Barker (IB)	<b>Chair of Gloucestershire Health and Care NHS Foundation Trust</b>
<b>GGPET Committee</b>	
Sadaf Haque (SH)	<b>GP and Chair of GGPET Committee</b>
Chris Remfry (CR)	<b>Sessional GP, MRCGP Examiner</b>
Alison Hills (AH)	<b>GP</b>
Olivia Munn (OM)	<b>GP, Training Hub Education Fellow, Appraiser</b>
Harry Thorogood (HT)	<b>GP, Trainer</b>
Mike Kilshaw (MK)	<b>GP, Training Programme Director</b>
Rachel Gadsden (RG)	<b>GGEPT Administrator</b>
Jackie Pinkerton (JP)	<b>GGPET Book-keeper</b>
Sam Taylor (ST)	<b>Medical Education Manager</b>
Susanne Kumar (SK)	<b>GP</b>
Sophie Mella (SM)	<b>GP Trainee</b>

**1. Apologies:** Sophie Wing (SW) & Stuart Nelson (SN)

**2. Minutes of 13<sup>th</sup> AGM and Trustees Meeting - Agreed**



AGM Minutes 26th  
March 2019.pdf

**3. Matters arising**

**4. Trustees Annual Report including welcome to new Trustees (MN)**



GGPET Accounts  
20.docx



GGPET Trustees  
Chairmans report 2020.docx

## 5. Chair's/ Secretary's Report (SH)



### GGPET Chair's Report for AGM 11th

- SH would like to credit committee as GGPET committed to supporting Glos GPs during the pandemic
- We have been able to explore a wider reach as teaching is virtual resulting in easier access. Also a benefit to members as they are able to access recordings
- We hope members have a good quality education and for now take the benefits of the sessions being virtual, no travelling etc.
- We have delivered 11 virtual events since June and have had very good feedback. We also managed to run a few of the planned String Of Pearls sessions. We are now looking at 2021 calendar
- The total session attendance is lower than it should be due to the pandemic
- We have purchased and looking to launch a new website in January 2021 with Pink Sky. They will be coming back with logo design ideas etc. If the attendees have any suggestions please email SH
- In order to gain interest we will need to relaunch the website to provide the best and most appealing show window we can. MK suggested employing some technical support. IB suggested an undergraduate from the University of Gloucestershire as this would make a great project – IB to contact IT Team. ST offered the use of PGMEs new digital lead once in post. MN suggested contacting Pink Sky to see if they have anyone in mind we could use – SH to contact
- We hope the future of GGPET lies with blended learning and can go back to running Resus, Joint Injection sessions etc. as our members are missing out on networking, problem sharing and also miss the evening meals at Winfield & Nuffield
- We would like to continue to advertise learning groups and good connections with the training hub will be helpful going forward
- We purchased Zoom Pro for the teaching. We are trying to have robust conversations with the speakers to iron out any issues. The benefit of speakers sending slides before the event is very important
- Speakers are very busy and sometimes unable to prepare adequately to speak with last minute slide presentations and format issues. Some are understandably anxious about transferring to online teaching
- We are looking to purchase Vimeo for members to access session recordings
- We do not need Pharma sponsorship at present and agreed to maintain this position until the next AGM in March
- SH updated us on committee – We will be inviting Bethany McIntyre to express an interest and also Susanne Kumar can support us with virtual teaching
- Evening events online continue to be very stressful to host. MN suggested putting on a session to teach the speakers about online teaching and to send out some presenter guidelines
- SH thanked GGPET Committee, Trustees & team

## 6. Treasurer's Report (SN/ JP)



- 2019/20 we made a loss of £429 due to drop in membership figures and also being subject of fraud. We would have made a profit if not for this
- 2020/21 accounts have been impacted by COVID19 massively as we have significantly less memberships and no sponsorship at all
- We currently have £76,900 in the account and it has been nearer to £82,00 in previous years

## 7. GGPET Membership update (RG)



- We currently have 235 members, 86 Post CCTs and 149 STs
- 8 practices joined this year
- MN suggested we need to find ways to attract new members. We have already extended the membership year to finish 31<sup>st</sup> July 2021 and are updating the website. MN suggested putting on free taster events which was agreed would be a good idea
- HT said String Of Pearls is the big draw and if we cannot offer this we will need to rethink. AE agreed we will struggle to keep the reputation if we cannot run this. MN suggested running single days instead of a full week
- AE suggested afternoon/day sessions are more likely to be attended than after work on an evening. The team agreed to keep doing a mixture
- OA suggested doing 'Keeping in touch' sessions for free for old members to keep them engaged and not lose momentum as then they will be more likely to renew
- OM suggested we find someone to take well-being sessions as well as medicine focussed content. This was agreed to be a good idea by the team.
- SH suggested better marketing of our events, up our social media presence and to actively contact trainees with a membership offer once they leave their training practice. SH also suggested advertising an attractive programme and contacting any non-responders to see what would encourage them to renew their membership. SH to produce a survey
- CR suggested looking at membership fees at the next AGM
- SH suggested advertising to other neighbouring areas
- RP suggested contacting other parts of the county to see what they would like us to offer for them to join
- MN suggested offering a reduced rate to newly qualified GPs
- SH suggested pushing our USP
- AE suggested more GP to GP teaching as this has been well received and feedback suggested more would be valuable. SH to discuss a GP to GP half day at the next committee meeting
- SH to write a letter to PCNs
- Glos Health & Care members keen to take forward

## **8. Election of Officers (ALL)**

Chair	every 3 yrs
Trustees	every 3 yrs

- MN proposed SH as chair of committee. JP and CR second
- SH is acting as secretary as well at present
- Trustees are up for election in March 2021
- Tim Hardwick interested in being a Trustee
- MN contacted Jethro Hubbard but did not receive a response
- MN to contact Julia Tambini and Anne Hampton
- Other suggestions: Julie Jackson, Bob Hodges, Tamsin Griffiths, Sam Boden, Wendy Peek? – RP to contact
- MN asked education committee to have a think about anyone they may know that would be good to join the Trustees

## **9. AOB**

**10. Date of Next AGM:** TBC