

13th GGPET Edward Jenner Lecture and AGM

Tuesday 26th March 2019
Sandford Education Centre, Cheltenham
Charity Commission Number 111757

18:30-19:30	Buffet Supper & Exhibition
19:30-20:30	The 13th Edward Jenner Lecture by Dr Samir Guglani 'Medicine & Stories'
20:30-21:30	GGPET AGM Chaired by Dr Martin Nicholas, Chair of GGPET Board of Trustees

Sponsors: Daiichi Sankyo UK Ltd, Thornton Ross & Chiesi Ltd

In attendance:

Dr Martin Nicholas (MN)	GGPET Trustee and Chair of Board
Dr Stuart Nelson (SN)	GGPET Treasurer and Trustee
Dr Sadaf Haque (SH)	GGPET Committee Chair
Dr Sam Boden (SB)	GGPET Committee
Dr Michael Kilshaw (MK)	GGPET Committee
Dr Chris Remfry (CR)	GGPET Committee
Dr Lizzie Eley (LE)	GGPET Trustee
Dr Kim Benstead (KB)	GGPET Trustee, DME & Consultant Oncologist
Miss Rachel Gadsden (RG)	PGME & GGPET Administrator
Mrs Sam Taylor (ST)	Medical Education Manager

1. Apologies: Olesya Atkinson (OA), Harry Thorogood (TH), Anja Henke (AH), Jackie Pinkerton (JP), Ruth Fitzjohn (RF)

2. Minutes of 12th AGM and Trustees Meeting 24th April 2018 - Agreed



AGM Minutes 24th
April 2018.pdf

3. Matters arising:

- Ingrid still in pursuit by RJ (and has since accepted the offer)
- Anne Hampton still a possibility for next year as Chair of Trustees following MN stepping down (but has since declined the offer)
- Gift Aid not possible

- SH not yet followed up for £5,000 from HEE for GDPR – not sure it is for GGPET but to be checked. SH to chase Martin Hewitt.

4. Update of GGPET Trustees

- GGPET currently have 5 trustees and will carry on with 5 as this has worked well so far
- SH welcomed KB as GGPET Trustee
- It would be good to have Ingrid Barker on board to allow for when RJ steps down. MN to continue chasing Ingrid
- Succession Planning – SN looking to step down. MK, CR – unable to take on anything else. Could Olesya take this on as nominal secretary? She could also submit the accounts as treasurer. SN to email OA regarding Treasurer role
- JP staying as book keeper
- Do we constitutionally need 3 roles, chair, treasurer and secretary? Can we re-write the constitution and change the title ‘Treasurer’?
- Election of officers to happen at the next AGM

5. Trustees Annual Report (tabled with accounts):

6. Chair’s/ Secretary’s Report (tabled):



GGPET Secretary
and Chair’s Report 26

- Thankyou to committee for coming together each month and continually contributing great ideas, CR, MK, HT, OA
- Thankyou to SB for being a fantastic co-leader, we wish you all the best
- Alex Ferguson-Wood has stepped down
- Steering committee is in a strong place
- Thankyou also to RG & JP for your work and ST for ongoing support to GGPET
- Update on membership numbers and attendance figures
- We still offer a fantastic collection of events. Nuffield happy to consider whole day events. Still have a strong working relationship with the Winfield
- Annual planning programme meeting date to be changed
- MN thanked SH for all her dedicated and effective work

7. Treasurer's Report (tabled):



ggpets comparatives
2008-2019 for 2019



GGPET report



Treasurers Report
2019 GGPET AGM 04.19.doc

- GGPET made a profit and continue to make a small profit and therefore wouldn't be appropriate to increase membership fees

8. GGPET Membership update:



Membership info
March 19.doc



2018 19 WORKSHOP
INFORMATION.doc

- Membership numbers are stable – this shows GGPET is a reputable organisation. Shame not to be able to increase numbers however whilst Hot Topics still runs this will always be a struggle. There are also lots of online sources, however the benefit of GGPET is it offers local speakers from local hospitals giving a local context to current guidelines and best practise.
- LE is setting up an online training hub for all primary care staff (Gloucestershire GP Training Hub). This is an opportunity for GGPET as we can use the CPD calendar and GPs can find all training dates on their site. GGPET can have their logo on their site. There is a risk that GPs can see all events not just GGPETs but this isn't seen to be a real issue and committee think this would be a great opportunity for GGPET. Admin would need to upload the courses to the calendar and remove them again when the date has passed. There would be a link straight to the GGPET website to book onto the course

9. AOB:

- Reciprocal fees to be revisited if demand increases. RG to check what other learning groups charge to see if we are in line with them
- One off fees for single events are at a standard rate and not to be reduced income depending
- Would GGPET courses be beneficial to pharmacists? Option 1 would be to badge the event as 'Multidisciplinary'. Option 2 would be to work with Nuffield to organise events for these specific teams. In summary, the committee decided that we do not want to dilute what we currently do as what we do best is what happens in the consultation rooms and this doesn't apply to pharmacists. Also our committee are at capacity and we do not understand the needs of pharmacists training or other staff groups. We will take any queries as they come and see what happens as GGPET slowly develops. We will definitely not turn anyone away from our events

- Card payments to be introduced for this year's String of Pearls. JP to look into the most cost effective method
- RG to book room at Sandford for the next Trustee meeting on Thursday 17th October 2019, 1-3pm

10.Date of Next AGM:

- Tuesday 31st March 2019 – do we need a speaker? The speaker does not seem to attract wide attendance, maybe because of timing as well as being seen as “just another meeting”